



Pine River Country Club

Thank you for your interest in our Banquet Facility.

Enclosed you will find the Price Listing, Menus and Banquet Agreement.

If you should have any additional questions, please feel free to contact us at (989) 463-4610. In the event that we are unavailable, please leave a message and one of us will return your call as soon as possible.

Molly Nelson
General Manager
Pine River Country Club

1400 W Superior Street • Alma, MI 48801

Pine River Banquet Facility

Pine River Country Club is a full-service special event Banquet Facility. From small meetings to holiday parties to wedding receptions, Pine River is able to accommodate small groups of 12 to large groups of up to 100 guests.

Take the first step in hosting your event by contacting us today.

We Host:

- Wedding Receptions
- Rehearsal Dinners
- Showers
- Business Meetings
- Birthday Parties
- Holiday Parties
- Retirement Parties
- Anniversaries
- Memorial Luncheons
- Golf Outings
- Graduation Parties

BANQUET FEES

Room Fees:

Hourly Rate (Anytime Monday-Sunday)	\$155.00
Monday-Thursday (Choose any 5hr period)	\$425.00
Friday-Sunday Afternoon (Choose any 5hr period before 4pm)	\$500.00
Friday-Sunday Evening (Choose any 5hr period after 4pm)	\$650.00

Additional Fees:

White Table Cloth Linens (per linen)*	\$6.00
Chair Covers (per cover)*	\$1.00
Table Skirting (per table)*	\$7.00
Additional Bartender (mandatory for groups over 25 guests)	\$10.00 hour
Outside Catering Fee	\$100.00
Extra Day (set up after 5pm)	\$75.00
Extra Day (full day)	\$125.00

The price includes the allocated rental time 2 hours guaranteed set up time, we allow additional set up time if room is available.

*Additional sizes and colors available upon request. Price may vary according to selection.

All food and drink will be charged an 18% gratuity.

BEVERAGE OPTIONS

Non Alcoholic:

12oz Canned Sodas: \$2.00

Bottled Water: \$2.00

Gatorade: \$3.00

Alcohol:

Domestic Cans: \$3.00

Non Domestic Cans: \$3.00/\$4.00

1/4 Keg Domestic Beer (pony): \$160.00

1/2 Keg Domestic Beer: \$260.00

Rail Drinks: \$3.00-\$5.00

Top Shelf: \$4.00-\$7.00

Open Tabs are Welcome in the Pine River Lounge- May be capped at any pre- determined rate.

“Drink Ticket” options are available

*We are able to customize any of the above beverage options

BANQUET MENU

Sandwich Platters (Turkey, Ham, Chicken)

Small Platter \$100 (feeds 20-30)

Medium Platter \$150 (feeds 50-60)

Large Platter \$200 (feeds 80-100)

Vegetable/Fruit Platters

Small Platter \$100 (feeds 20-30)

Medium Platter \$150 (feeds 50-60)

Large Platter \$200 (feeds 80-100)

Cheese & Cracker Platter (Optional)

Grilled Items*

Hot Dog \$3.50

Brat \$4.50

Hamburger/Cheeseburger \$5.50

*Sides optional

Banquet Agreement

Name(s): _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

Type of Event: _____ Date: _____
Number of Guests: _____ Starting Time: _____ (Primary Room/Outside)

The number indicated would be the number considered for billing purposes. This contract must be completed and signed by your organization's authorized representative and returned to Pine River Country Club. In addition to the contract P.R.C.C. requires a deposit of \$200 for the primary banquet room (upstairs) and \$100 for the outside area (downstairs/outside) for approval of the requested date.

Booking of event is not complete until deposit and all other necessary information are received by P.R.C.C.

If you need help finding a cater, please let us know.

Commitment of total confirmed minimum number of guests will be due to P.R.C.C. seven days prior to event. This confirmed number would be the minimum number of guests the event will be committed to for payment.

In cases in which an event must be cancelled, the event will be liable for the necessary cancellation fees, which are as follows:

- Up to 20 days prior – 50% of fees for minimum number of guests agreed upon. (see note)
- 20 days or less prior – 100% of fees for minimum number of guests agreed upon. (see note)

P.R.C.C. must have all necessary details concerning event no less than 7 days prior to event. These items include food service, beverage service, event set-up, and any other miscellaneous items agreed upon by all authorized parties.

Organization

Event Planner

Date

Pine River Country Club Representative

Date